

2026-2027 On-Campus Housing Agreement

I, _____ a registered student, hereinafter called the "Student," and Fisk University, hereinafter called the "University," hereby enter this On-Campus Housing Agreement Contract upon the following terms and conditions. **PLEASE NOTE:** This contract covers FALL and SPRING SEMESTERS of the 2026-2027 Academic Year. It is not a one (1)-semester contract. It cannot be canceled unilaterally after August 18, 2026, and before May 2, 2027, unless the student has graduated or withdrawn from the University at the end of the semester. **All undergraduate students who are unmarried and financially dependent on parental support must reside on campus for one academic year.** Fisk University affirms that active participation in campus life is an essential component of the university's educational experience. However, the Office of Residence Life and Campus Services may grant exceptions in cases where a student is a legal resident of Davidson County, is classified as an independent student, or when a temporary shortage of residence hall space exists. Students requesting approval to live off campus must complete the Off-Campus Student Housing Application. Approved off-campus housing requests will be confirmed in writing by the Office of Residence Life and Campus Services and must be received prior to the start of the registration period for which off-campus residency is requested.

NOTICE OF NONDISCRIMINATORY POLICY: Fisk University does not discriminate based on age, race, nation, ethnic origin, color, creed, or sex, nor against otherwise qualified disabled students in its admissions or academic standards, not in granting of scholarships, loans, and other financial aid, or in planning and administering of its admissions, educational, athletic, housing, and other policies, nor in any other program, services, and activities.

1.1 SERVICES

1.2 The University will provide the student with space in a residence hall during the term of this contract, except where a temporary assignment may be necessary.

1.3 The University will furnish the student with a single bed, chest of drawers, desk chair, and closet space.

2.1 RESIDENCE ASSIGNMENTS

2.2 The University agrees to assign accommodations only after the student has (1) endorsed the contract and (2) submitted the non-refundable room reservation deposit by University policy.

2.2.1 Current student Priority Deadline for submitting contract and non-refundable room reservation fee plus damage deposit: New Students: April 1, 2026; Returning Students: May 1, 2026.

2.2 The Office of Residence Life and Campus Services is not authorized to make any special financial arrangements relating to deposits or rent.

2.3 Subject to space availability, the University will make every effort to assign accommodations according to the student's preferences. Still, the University will not guarantee assignment to a particular room, building, accommodation type, or specific roommate.

2.4 Transferring from one room to another within or between halls will depend on the available space and the date and time of the request. The necessity of the request to transfer will be closely scrutinized.

2.5 The University reserves the right to change or cancel assignments in the interest of order, health, safety, or discipline with appropriate written notice.

2.6 The University will provide rooms for a maximum of two (2) students in designated residence halls.

3.1 OCCUPANCY

3.2 Please refer to the University Calendar for opening and closing dates for all Residence Halls. The student agrees that this contract is for the University's academic year (two fall and spring semesters).

3.3 The housing space assigned is available for occupancy at 9:00 a.m. on the first day of Orientation for new first-year students and at 9:00 a.m. on the first day of move-in, all other students must vacate the room eight (8) hours after the student's last final examination or after the student's status is terminated. All personal property must be removed from the premises of the University at that time. Personal property not removed will be considered abandoned and may be disposed of by the University without liability to the University. The student will not be allowed to occupy a room before the official opening date or after the official closing date except under the following circumstances:

3.2-1 Graduating seniors remaining on campus for commencement activities must vacate by 5:00 p.m. following commencement.

3.2-2 By special written permission from the Director of Residence Life and Campus Services or an authorized designate of that office, in which case a per diem charge will be assessed.

3.4 Charges do not cover rental during the semester vacation periods, and residence hall rooms may not be occupied.

3.5 Students who occupy the residence hall but do not register, for whatever reason, will have a per diem charge assessed in accordance with the refund policy.

Room Occupancy Policy Change - *You must remove personal property from your room if you have an outstanding University bill when the residence halls are closed for the semester. All personal property left in the room by students who still have financial obligations to the University will be deemed abandoned and donated to local charitable organizations. Also, if you expect to live on campus for the next semester, you must occupy your room by the first-day classes begin for the new semester. Failure to return by the start of classes may result in losing a room for the semester.*

4.1 USE OF FACILITIES - The University will, when necessary:

4.2 Require students to move to other accommodations to vacate a building or floor.

4.3 Change room assignments when a vacancy occurs in a double room. If directed by the University, the remaining resident must consolidate with another resident.

4.4 Control the use of the room, with medical direction, in the event of an epidemic.

4.5 Inspect all rooms in the presence of the resident whenever possible for inventory, fire protection, sanitation, safety, maintenance, and rule enforcement.

5.1 RESPONSIBILITY FOR DAMAGE AND LOSS

5.2 The student's signature on the Room Condition form establishes the student's acceptance of the condition of the room and its contents at the termination of occupancy.

5.3 The student explicitly agrees to be liable for damage or loss to the building, room furniture, and equipment not due to ordinary wear and tear. Damage within the student's room is the responsibility of the student assigned.

Damages that occur to public areas (i.e., restrooms, lounges, study rooms, etc.) that are not attributable to or chargeable to a specific individual or group shall be equally shared by the residents living in the area where those damages occur. The student agrees to pay the University upon demand for such damages. All students are required to pay a \$100.00 housing deposit.

5.4 The student resident must check out per the circulated check-out procedures. Failure to do so will result in a loss of room damage deposit. In addition, the student will be assessed charges for failure to return a key and/or for cleaning and damage at termination.

6.0 UNIVERSITY LIABILITY

THE UNIVERSITY SHALL ASSUME NO RESPONSIBILITY FOR THEFT OR FIRE, DESTRUCTION OR LOSS OF MONEY, VALUABLES OR OTHER PERSONAL PROPERTY BELONGING TO, OR IN THE CUSTODY OF, THE STUDENT FOR ANY CAUSE WHATSOEVER, WHETHER SUCH LOSSES OCCUR IN STUDENT ROOMS, STORAGE ROOMS, PUBLIC AREAS, ELSEWHERE IN THE HALL, OR BAGGAGE RELATED TO SHIPMENT OR STORAGE. THE STUDENT IS RESPONSIBLE FOR OBTAINING PERSONAL PROPERTY INSURANCE AND IS ENCOURAGED TO DO SO. SEE THE DIRECTOR OF CAMPUS SERVICES & RESIDENCE LIFE IF INTERESTED IN PURCHASING INSURANCE.

7.0 ASSIGNMENT OF CONTRACT

This contract is not transferable and shall not be reassigned by the student.

8.0 SEARCH AND ENTRY

The student specifically agrees to be bound by the University's Search and Entry procedures as they now exist or as they may be amended hereinafter during the term of this contract. The University Search and Entry policy is found in the residence hall handbook.

9.1 UNIVERSITY AND RESIDENCE HALLS REGULATIONS

9.2 The student shall observe all University and Residence Hall regulations. Failure to do so may result in removal from the living-learning centers. The University may also take disciplinary action in accordance with established rules and regulations.

9.3 A notice of revocation of contract may be posted on the door of the student's room if the student is not available to receive the notice after the University has made a reasonable effort to contact the student.

9.4 The University, by giving not less than one (1) day's written notice and any applicable hearing, may revoke this contract and require the student to leave a residence hall for (1) or more of the following causes:

9.3-1 The use, possession, and/or sales of narcotics and dangerous drugs as defined by local, state, and federal laws;

9.3-2 Gambling: participating in illegal gambling activities on University-owned or controlled property or at a function identified with the University;

9.3-3 Possession of firearms, fireworks, firecrackers, or dangerous chemicals.

9.3-4 Possession of dangerous weapons as defined by the Student Code of Conduct.

9.3-5 Participation in unauthorized group activities (riots and raids) or illegal entry;

9.3-6 Disorderly, vicious, or immoral conduct (indecent exposure) in or near the living-learning center;

- 9.3-7 Possession or harboring of dogs, cats, birds, snakes, or other animals; Please refer to the *Student Handbook* regarding Emotional Support Animals.
- 9.3-8 Misuse, abuse, theft, or destruction of residence hall property;
- 9.3-9 The use and/or possession of unauthorized heat-producing appliances or devices;
- 9.3-10 Refrigerators over five (5) cubic feet;
- 9.3-11 The use by residents of their rooms or facilities of the building for commercial purposes or in association with commercial vendors, without permission from the Director of Campus Services & Residence Life;
- 9.3-12 Sales, solicitation, or advertising unless authorized by the Director of Residence Life and Campus Services;
- 9.3-13 The installation or placement of any equipment, materials, etc., outside of the room which may be deemed unsightly, dangerous, or otherwise undesirable by residence officials;
- 9.3-14 The repair or storage of motorized vehicles or apparatus in housing areas either in or out doors;
- 9.3-15 The unauthorized possession, use, or sale of keys to University facilities;
- 9.3-16 Visitation by members of the opposite sex in restricted areas other than during regularly approved and visitation periods;
- 9.3-17 Unauthorized guests (children are not permitted to live in residence halls);
- 9.3-18 Behavior in the residence halls over periods indicating that the student cannot adjust to the requirements of group living;
- 9.3-19 Interference with fire system, controls, and equipment.
- 9.3-20 Interference with members of staff, including resident assistants, in the performance of their duties with the University;
- 9.3-21 Any violation of University disciplinary rules found in the current *Student Code of Conduct*.
- 9.3-22 Unauthorized or illegal use of telephones (i.e., charging unauthorized calls to any number) affiliated with the institution.
- 9.3-23 Any conduct deemed not to be in the best interest of the University and/or its students.

10.1 PAYMENT

10.2 This contract will be void without payment of the \$103.00 room reservation fee (for currently enrolled students) and the \$100 room damage fee (for new students), both of which are non-refundable.

First-time Students Must pay a one-time non-refundable fee of \$203.00 to the Office of Residence Life and Campus Services. Room reservation fee and Housing deposit are included in this fee. Payment can be submitted online on your Student Portal. Please select "Housing Deposits" when submitting an online payment. A money order, cashier's check, or certified check payable to FISK UNIVERSITY. Mail to: Office of Residence Life and Campus Services, Fisk University, 1000 17th Avenue North, Nashville, TN 37208. PRIORITY DEADLINE: April 1, 2026.

Returning Students. Your room reservation fee of \$103.00 must accompany your completed application and signed On-Campus Housing Agreement Contract. Payment can be submitted online on your Student Portal. PRIORITY DEADLINE: May 1, 2026.

11.0 BOARD

All students residing in University housing must pay the board fee and are expected to eat in the dining room as part of their experience with the campus community. Meal cards are non-transferable. A \$25.00 fee for meal cards is confiscated due to improper use. (NO EXCEPTIONS.) Board is mandatory for students residing in the halls; however, meals are not provided during Thanksgiving or Spring Break.

12.0 TERMINATION OF CONTRACT - 12.1 Definition of Terms:

- 12.1-1 Termination - As used herein, termination refers to the discontinuance of the contractual relationship between the student and the University, which occurs after occupancy and only then when initiated by the University for reasons set forth below:
- 12.1-2 Cancellation - Under the contractual agreement, the student may cancel his/her application for housing if done so in writing before August 17, 2026, or January 4, 2027, and subject to the other provisions contained herein.
- 12.1-3 Occupancy - The student receives a hall assignment, appears at the assigned hall, and is issued a key to a specific room. Payment of room and board charges will constitute occupancy.
- 12.1-4 Removal - The student's contract shall be terminated, and the student shall be required to vacate the assigned room for violation(s) of the provision(s) of the contract.
- 12.1-5 Improper Check-Out - Failure on the part of the student to properly vacate (i.e., inventoried out by a staff member and turned in a key). Improper check-outs will result in \$500.00 fine applicable to the student account.

12.2 The University may terminate this contract and take possession of any room at any time for violation of any of the provisions herein or where it is in the interest of the University and the student. This contract is automatically canceled if the student's enrollment officially ends through withdrawal from the University.

12.3 Dismissal from the University through disciplinary suspension or expulsion will negate any refund of fees.

12.4 Student account will be adjusted to reflect housing based on the refund schedule; however, such application shall not be processed until arrangements for final check-out are complete.

12.5 Should this contract be terminated, the student agrees to vacate the residence hall within twenty-four (24) hours unless special permission, in writing, has been obtained from the Director of Residence Life & Campus Services or a designate of that office.

12.6 Until all sums due and owed under this contract are fully paid, the student may not register for future coursework at the University (or its branches) or receive transcripts, diploma(s), or degree(s).

12.7 Should the student default in complying with any provision herein, the University may, at its election, terminate this contract, retain all payments made hereunder, or, in the alternative, it may seek any other remedy in law or in equity which it may elect, including, but not limited to, specific performance of the contract and damages.

12.8 The student agrees to pay all reasonable costs, attorney's fees, and expenses that shall be made or incurred by the University in enforcing this contract.

12.9 The student's completion of this contract does not constitute acceptance by the University.

13.1 CHARGES BEFORE OCCUPANCY

13.2 Under no circumstances will the \$103.00 room reservation fee be refundable.

13.3 For cancellations after 5:00 PM on the 7th day after the first day of classes, the student not only forfeits the \$100.00 room damage deposit but is also charged the full-term residence fees until the Office of Residence Life and Campus Services receives notification of cancellation from the student. At that time, the charge will be adjusted in accordance with the university's cancellation and refund policy.

13.4 NO SHOW - One who does not communicate, in writing, intent to cancel by 5:00 PM the first day of registration and does not claim the space (space is forfeited) shall be charged the full residence fees for the entire semester.

13.5 Fisk University is prohibited from housing persons who are not enrolled students or have not been admitted to the University and will not provide housing of any type to anyone who arrives as a walk-on. No walk-on room assignments will be made.

14.1 ROOM AND BOARD REFUND POLICY

14.2 If the official withdrawal notice date falls within the first day of class through one week after the semester begins, a student may receive a 100% refund of room and board for the Fall and Spring Semesters. Refunds are made as follows for the Academic Year 2026-2027. The refund schedule is based on the University census date and is released by the Office of Student Accounts. The refund percentage can be found on the Office of Student Accounts website (www.fisk.edu/current-students/student-accounts/).

***The University reserves the right to make amendments to the University calendar.**

15.1 KEYS

15.2 The charge for a replacement room key is \$103.00.

15.3 Keys may not be duplicated or given to any unauthorized person.

16.0 REMOVAL OF PERSONAL BELONGINGS

Residents are expected to remove personal belongings from their rooms within 24 hours after withdrawal from the University or upon termination of the residence contract. RESIDENCE HALL refunds will be based on the date the student's belongings are removed from the room and the date the student signs the Check-Out Form. It is the student's responsibility to ensure the Check-Out Form is signed and dated correctly. Suppose a resident fails to remove personal property from their room within 24 hours after withdrawal or dismissal. In that case, the property will be promptly removed from the RESIDENCE HALLS and disposed of after occupants are given a 72-hour notice from the Office of Residence Life and Campus Services.

17.1 QUIET HOURS/VISITATION

17.2 Residents are required to abide by the quiet hours and visitation policies outlined in the Fisk University Student Handbook. Failure to do so may result in a sanction under the Student Code of Conduct.

STUDENT NAME (please print)

DATE

STUDENT SIGNATURE

DATE