

Fisk University Retention Committee



EARLY INTERVENTION REPORT

(Complete for students in need of educational support)

Instructor: _____ Student: _____ ID#: _____

Course: _____

First, thank you for your support as we work to provide services to improve the retention and educational experience of our students. While the first year of college is crucial to our students' academic survival, the subsequent years are just as challenging and important. Therefore, in order to monitor the academic progress of our students, we are in need of your support. Please take a moment to complete the following checklist.

Student Progress is: _____ Satisfactory _____ Unsatisfactory

Student is doing unsatisfactory work because she/he:

- | | |
|---|--|
| <input type="checkbox"/> Is often late to class | <input type="checkbox"/> Does not attend class |
| <input type="checkbox"/> Does not hand in assignments | <input type="checkbox"/> Does not complete assignments |
| <input type="checkbox"/> Has low test or quiz grades | <input type="checkbox"/> Displays a poor attitude in general |
| <input type="checkbox"/> Fails to ask questions | <input type="checkbox"/> Does not participate in class |
| <input type="checkbox"/> Lacks motivation or interest in course | <input type="checkbox"/> Other (please explain) |

Additional Comments: _____

Refer to: Writing Center Math Lab Tutoring Advisor Counseling Services

Please return this form by: _____

To: Ms. Ingrid F. Collier
Director, AESP
Email: icollier@fisk.edu
(615) 329-8588 (office)

Thank you for your assistance.

Revised 08/03/10