

Office of the Registrar  
1000 17<sup>th</sup> Ave North  
Nashville, Tennessee 37208  
Phone: 615-329-8586  
Fax: 615-329-8891



Fisk University Business Office  
1000 17<sup>th</sup> Avenue North  
Nashville, Tennessee 37208  
Phone: 615-329-8546  
Fax: 615-329-8520

## Replacement Diploma Form

The Replacement diploma fee is **\$65.00**, payable by money order, credit card, or cashier's check to Fisk University. Please note, you may contact the Business Office at 615-329-8546 to make the payment via phone using a Visa or Master Card or supply the information below. This fee must be paid before the diploma is ordered. Processing and delivery of the diploma is handled through the Office of the Registrar and generally takes up to six weeks to receive. If you choose to fax, please send to **615-329-8891**.

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### Alumni/Student Information

Name on original diploma: \_\_\_\_\_

Current Name (If different from above) \_\_\_\_\_

Current Mailing Address: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Degree Received (*B.S., B.A., M.A.*): \_\_\_\_\_

Date of Graduation: \_\_\_\_\_

Student ID/SSN: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

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### Order and Billing Information

Quantity ordered \_\_\_\_\_  Hold diploma for pick-up please call when ready

Mail Diploma to address above Phone Number: \_\_\_\_\_

Mail to Different Address:

\_\_\_\_\_

\_\_\_\_\_

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Completed By:

Employee name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_