Fisk University in Nashville, Tennessee seeks an experienced and highly qualified financial and operational leader to assume the role of Vice President for Finance & Administration (VPFA). The Vice President reports directly to the University President & CEO, Dr. H. James Williams, and will manage a multi-faceted division, while serving as a key member of the University’s executive leadership team. Ideally, the new Vice President would assume responsibilities in the spring of 2015.

Founded in 1866, shortly after the end of the Civil War, Fisk University is a historically black university, and is the oldest institution of higher learning in Nashville, Tennessee. The school was named in honor of General Clinton B. Fisk of the Tennessee Freedmen's Bureau. In 1930, Fisk became the first African-American institution to gain accreditation by a regional accrediting body, the Southern Association of Colleges and Schools. One of the outstanding achievements in the history of the University was in 1953, when The Phi Beta Kappa Society granted a charter to Fisk University; by this action, Fisk became the host of the first chapter of The Phi Beta Kappa Society on a predominantly black campus. In fact, today, Fisk is one of only four HBCUs to host a Phi Beta Kappa Chapter.

Today, Fisk University is in a period of what can best be described as a renaissance. Under the leadership of President H. James Williams, the University is experiencing significant growth in enrollment and a continuation of quality in each new class. Enrollment has increased for three consecutive years, from 620 in 2012, to 645 in 2013, to 773 students enrolled in 2014, which represents a 20 percent increase over the previous year.

The VPFA at Fisk University has an expansive opportunity that includes working with President Williams, who is in his second year as President, and his leadership team. The new Vice President will be a part of the team that addresses important strategic issues that position Fisk for continued growth in numbers, quality and financial stability. Reporting to this Vice President are the Controller, Facilities Management, Campus Safety, and Information Technologies.

To provide the leadership required in this position, the VPFA should possess an effective combination of personal qualities and professional experience. She/he should possess a high level of energy, deep integrity, a sense of humor, and an outstanding work ethic. It is preferred that the candidate has at least a master's degree and preference will be given to candidates with a CPA license. Also preference will be given to candidates with experience in higher education; however, candidates from other areas of financial management will be considered. The new VPFA will have a proven track record of strategic decision-making, management, and leadership, as well as knowledge of information technology, financial aid, endowment management, facilities planning and management, risk management, debt management, and budgeting.

The Vice President for Finance & Administration search committee will begin reviewing applications in January, with the goal of developing a list of finalists by the end of February. Applications will be received and considered until the position is filled; however, for fullest
consideration applications should be received by February 6, 2015. Applications must include a letter of interest, resume, and five professional references with email and telephone numbers (references will not be contacted without prior authorization from the applicant). Applications and nominations should be sent electronically (MS Word preferred) to the following address:

fiskfinance@agbsearch.com

The search is being assisted by

Oscar C. Page, Ph.D.
Senior Consultant, AGB Search
ocp@agbsearch.com
903-870-8303

Fisk University is an AA/EO employer. In keeping with the College’s historic commitment to equality, men and women and members of all racial and ethnic groups are encouraged to apply.