Fisk University Retention Committee

EARLY INTERVENTION REPORT
(Complete for students in need of educational support)

Instructor: ________________________ Student: _____________________ ID#: ______________
Course: _________________________________________________________________________

First, thank you for your support as we work to provide services to improve the retention and educational experience of our students. While the first year of college is crucial to our students’ academic survival, the subsequent years are just as challenging and important. Therefore, in order to monitor the academic progress of our students, we are in need of your support. Please take a moment to complete the following checklist.

Student Progress is: ______ Satisfactory ______ Unsatisfactory

Student is doing unsatisfactory work because she/he:

__Is often late to class                        __Does not attend class
__Does not hand in assignments             __Does not complete assignments
__Has low test or quiz grades                __Displays a poor attitude in general
__Fails to ask questions                    __Does not participate in class
__Lacks motivation or interest in course    __Other (please explain)

Additional Comments: __________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________
_______________________________________________________________________________________

Refer to: ___Writing Center ___Math Lab ___Tutoring ___Advisor ___Counseling Services

Please return this form by:__________________________________________________________________

To: Ms. Ingrid F. Collier
Director, AESP
Email: icollier@fisk.edu
(615) 329-8588 (office)

Thank you for your assistance.

Revised 08/03/10