Fisk University

Your Reference and Resource Guide to Student Accounts at Fisk University

2012-2013 Schedule of Fees

Fisk University
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Nashville, TN 37208
Telephone: (615) 329-8546
Fax: (615) 329-8714
www.fisk.edu

Mandatory Expenses and Financial Planning

Please refer to the following section to calculate your total expenses for the year and the amounts due each semester. Please use your BANNER login to view your student account for your updated account balance.

Payment of Fall 2012 tuition, fees and other charges must be made prior to August 11, 2012. Payment to Fisk University may by remitted by one of the following options:

1) Pay onsite.
Payments may be submitted by cash, check, credit card, money order to the Cashier's office in Carnegie Hall.

2) Pay online.
Credit Card payments may be made online at **www.fisk.edu/paymybill**

3) Pay by mail.
Please be certain student ID is included in all correspondence and forms of payment. Payments should be sent to the following address:
ATTN: Cashier, Carnegie Hall, Fisk University, 1000 17th Ave. N., Nashville, TN 37208

4) Pay by phone.
The cashier will take credit card payments over the phone at 615-329-8546.

5) Monthly payments.
Monthly payment plans are available through Tuition Management Systems (TMS). Please visit www.afford.com/fisk to enroll. ***(Please see page six for detailed TMS information)***

Payment Deadlines

First semester

1st payment due date: June 1, 2012 (50% due)

2nd payment due date: July 30, 2012 (75% due)

Final Payment due date: August 11, 2012 (Full Balance Due)

Second semester

1st payment due date: November 16, 2012 (50% due)

2nd payment due date: January 2, 2013 (Full Balance Due)

SCHEDULES OF FEES Fall 2012 and Spring 2013			
DESCRIPTION	**SEMESTER COST**		**ANNUAL COST**
TUITION			
Full-Time Tuition (12 - 18 semester hours)	$9,246		$18,492
Part-Time Tuition (per credit hour) (less than 12 hours)	$770		
Overload Tuition (19 credit hours or more) (per credit hour)	$770		
Auditing Fee (per credit hour)	$100		
GRADUATE TUITION			
Full-Time Tuition (9 - 15 semester hours)	$9,252		$18,504
Part-Time Tuition (per credit hour) (less than 9 hours)	$1,028		
Overload Tuition (16 credit hours or more) (per credit hour)	$1,028		
ROOM and BOARD			
Room (Double Occupancy)	$2,765		$5,530
Room (Single Occupancy)	$4,265		$8,530
Board	$2,009		$4,018
FEES			
Application Fee (Paper submission)			$50
Application Fee (Electronic submission)			$25
Enrollment Fee (U.S. Students-- Refundable before May 1)			$100
Enrollment Fee (International Students-- Refundable before May 1)			$1,000
Room Reservation Fee - Annual			$100
Room Security Deposit (One time deposit Refundable at check out)			$100
Credit by Examination Fee (Per exam)			$210
Science Lab Fee (Per Course)			$40
Parking Permit Fee			$75
Student Activity Fee	$375		$750
Technology Fee	$205		$410
Cultural Enrichment Fee	$75		$150
Health Services Fee	$50		$100

SCHEDULES OF FEES Fall 2012 and Spring 2013			
DESCRIPTION	**SEMESTER COST**		**ANNUAL COST**
Undergraduate Testing Fee	$50		$100
Graduation Fee (Graduating Seniors and Graduating Masters students only)			$350
Orientation Fee (Freshman & new students only)			$350
Matriculation Fee (Freshman & new students only)			$55
Transcript/ Student Copy/ Pick up Fee (per copy)			$5
Transcript Fee - Fed Ex/DHL (per copy)			$25
Diploma Replacement Fee (per copy)			$55
SPECIAL ACADEMIC FEES			
Student Teaching Fee (Per Semester—Paid out to supervising teachers in school districts)	$300		$600
Music--Group Instruction (1 - 50 Min. Class/Week)	$110		$220
Music--Group Instruction (2 - 50 Min. Class/Week)	$135		$271
Music--Private Instruction (1 - 25 Min. Lesson/Week)	$135		$271
Music--Private Instruction (1 - 50 Min. Lesson/Week)	$165		$328
Music--Private Instruction (2 - 25 Min. Lessons/Week)	$165		$328
Music--Junior or Senior Recital (Per Recital)			
FEES—FINES			
Late Registration Fee (Failing to register by published deadline)	$125		
Reinstatement (For students purged or re-admitted)	$105		
Replacement Key Charge	$100		
Replacement Identification Card	$50		
COMMUTER MEAL PLANS FOR ALL SEMESTERS			
25 Commuter Meal Plan	$105		$210
50 Commuter Meal Plan	$289		$578
75 Commuter Meal Plan	$477		$954
100 Commuter Meal Plan	$565		$1,130

DESCRIPTION OF FEES

Student Activity Fee: The Student Activity Fee is assessed to cover the costs of campus events and programs that benefit student engagement and campus life such as intramurals, social programs, Student Activity Board, student publications such as Student Planner/Handbook and the Fisk Athletics Forum.

Cultural Enrichment Fee: The Cultural Enrichment Fee is assessed to underwrite University Convocations, Global and Community Lectures Series, public lectures, book readings, and cultural events designed to develop students as critically thinking leaders who are knowledgeable and reflective of their place in the world. We recognize that important collegiate learning also occurs through activities outside the classroom that engage students' critical thinking skills, strengthen their understanding of national and international affairs, their appreciation for the arts, and ultimately equip them to become ethical leaders in the global leaders in the global world.

Health Services Fee: The Health Service Fee is assessed to support the operation of the Fisk health clinic, which provides health-related services to students at no cost during time of visit, and to maintain staff and the space for the clinic. This is not a health insurance plan.

Technology Fee: The Technology fee supports the University's computer system application services and core infrastructure that is central to the academic units of the University. The technology fee funds the University's network, sever facilities, student computer laboratories, helpdesk support, instructional technology, campus and internet access, web applications and access to resources required to meet academic program needs.

Science Lab Fee: Laboratory fees are charged to defray the cost of providing and maintaining instructional equipments in laboratories. The fee also covers the cost of using consumable materials (e.g. glassware, chemicals, paper, and/or other media) or use of department equipment or facilities during instruction in science lab or lecture/lab, special storage and proper disposal of chemicals and clean-up so as to meet the Environmental Protection Agency (EPA) requirements.

Undergraduate Testing Fee: The Testing Fee covers the costs for initial math, languages and computer proficiency placement tests for incoming first-year students. The fee also covers the cost for general education proficiency pre and post testing at the start and end of students completing all core curriculum required courses. Finally, the fee covers the cost for exit examinations for all graduating seniors upon completion of all required declared major courses.

Orientation Fee: The one-time only Orientation Fee defrays the cost of new student orientation, activities and programs such as dinners for students and families, social activities, educational programs, field trips, etc.

Matriculation Fee: The one-time Matriculation Fee is charged to all newly admitted and enrolled students at Fisk University to cover the cost associated with transfers, advising, and other services related with admissions. The Fee is assessed during the first term in which a student is both admitted and enrolled at Fisk University.

DESCRIPTION OF FEES

Acceptance Fee (U.S. Students): Admitted candidates should submit a fee of $100.00 to the Office of Admission. This fee (100% refundable if submitted on or before May 1) is credited to the student's tuition and guarantees the student space in the entering class. It is a demonstration of intent to enroll and can be carried for two semesters. Campus housing papers will not be submitted to students until this fee is paid. Due July 31st, 2012

Acceptance Fee (International Students): Admitted international students should submit a fee of $ 1,000 (100% refundable if the applicant is not able to secure a non-immigrant student visa) is credited to the student's tuition and guarantees the student space in the entering class. I-20 paperwork and campus housing papers will not be submitted to the student until this fee is paid. Due July 31st, 2012

Commuter Meal Plan: A student may purchase as commuter meal plan and eat any meal on any day of the week while meals are served. The University offers four plan types: 25, 50, 75, and 100 commuter meal plans. To activate a meal plan, the student must apply through the Office of Student Engagement and remit payment for the charge to the Business Office.

Credit by Examination Fee: This fee is assessed to defray the administrative costs associated with the coordination, design and administration of the credit by examination test.

Graduation Fee: The Graduation Fee is assessed only to all graduates in the year of Commencement. The one time fee defrays the commencement expenses for undergraduate and graduate students which include, but are not limited to, cap and gown fees, printing of student diplomas, the Baccalaureate program, the commencement program and location, facilities, speakers, honorary degrees, various receptions, and any other expenses associated with Commencement.

Parking Permit Fee: The parking permit fee is assessed to any student who wishes to park his/her vehicle on campus.

Payment Expectations

This fee schedule is provided as a guide to financial life at Fisk University. Making complete and accurate payments to your student account will prevent you from canceled classes at the beginning of the semester due to non-payment.

Payment of all fees is required for official enrollment. All payments, including online payments, must be completed by 4:00 p.m. on the listed registration date or the late registration fee will apply.

Payment is by semester, and there are two semesters in the academic year. Any balance for the first or previous semester must be at a zero balance before the student begins the next semester. In order to register each semester, **all cost must be paid in advance or a TMS payment must be on record.** Please also remember that:

- The deadline for establishing a payment plan for the 2012-2013 school year is August 11, 2012;

- Payment plans should be established for the current semester only; not the entire academic year. Enrollment for the next semester is prohibited if the previous semester's payment plan is not satisfied; and

- Establishing a payment plan does not supersede the requirement to make the initial and minimum payment directly to Fisk University.

Financial Aid

The purpose of the Financial Aid Office is to enhance the growth, development and performance of all qualified students by providing financial resources and information that will enable students to maximize their educational experience. Federal Financial Aid is designed to **assist** in your educational expenses, **not fully fund**.

The types of financial aid include federal direct loans, grants and work-study. All funding is based on student and family resources to determine eligibility. To learn more about the various types of federal aid, please refer to http://studentaid.ed.gov/types .

To review your account balance with authorized financial aid, please follow the steps below:

- Log into "**Banner Web**"
- Click on "**Student Account**"
- Click on "**Account Detail for Term**"
- Please review the account charges at the top of the page.
- The information presented at the bottom of the page consists of Authorized Financial Aid, Grants and/or Scholarships that will be deducted from the Net Balance on your student account. Below is an explanation of the account details for financial aid:

    - **Authorized Financial Balance** = Total amount of accepted financial aid.
    - **Account balance net of authorized financial aid** = Net balance on the account minus total financial aid.

**** If this number is a negative number, a refund is due. If the number is a positive number, you will need to seek further financial assistance or make payment arrangements with the Business Office.**

Important Fisk University Telephone Numbers
(615) 329-

Office of the President	8555
Office of the Provost	8681
Office of the Dean of Student Engagement	8598
Office of Student Government Association	8795
Office of Career & Leadership Development	8504
Office of Recruitment & Admission	8819
AESP (Academic Excellence and Student Performance)	8113
Athletics & Recreation	8826
Business Office	8546
Campus Operator	8500
Campus Services	6038
Chapel	8582
Counseling Center	(615) 320-6055
Financial Aid	8585
Food Service	8791
Health Clinic	(615) 327-9400
Information Technology Services	8693
International Programs and Study Abroad	6051
Math Lab	2129
Public Safety	8777
Registrar	8586
Student Development & Programs	8549
Student Engagement	8597