FISK UNIVERSITY
POLICY ON ORGANIZATIONAL PLOTS ON CAMPUS
2012-2013

The privilege of an organized plot on the Fisk University campus is allowed to members of the National Pan-Hellenic Council and/or University approved Greek Letter Organizations. Permission to establish or the continued permission to maintain a plot, the assignment of plot location and notification of dismantling of plots, and the requirements for oversight of features related to the physical layout and upkeep of plots will be supervised by the Office of Student Engagement and the Office of Facilities and Grounds.

Regarding organizational plots on campus (as defined herein), the University requires that the following regulations be followed:

1. The area of an organization plot remains a part of the total campus and must be accessible to any person. Requests, orders, demands, or physical intimidation by organization members to have a non-member vacate areas beyond eight feet of a plot, sidewalk or bench will result in punitive measures against the organization.
2. Throughout the year, the organization is responsible for the cleanliness and attractiveness of the plot, including grass, flowers, shrubs, symbols, etc. Advice, equipment and assistance can be sought from the Office of Facilities and Grounds.
3. The University reserves the right to dismantle and remove plot materials whenever the area is in need of campus development.
4. Existing mechanical and/or electrical equipment/structure on or near the organizational plot are not allowed to be used by the organization. This includes, but not limited to, painting of or the use of the equipment/structure as a prop.
5. Plots will be dismantled by the Office of Facilities and Grounds whenever an organization arbitrarily fails to register as a campus organization for two consecutive academic years. Advance notification of this action will be sent to the latest Faculty Advisor of the said organization and to the national office of the same.
6. Plots are considered to be on University owned property, and all behavior associated with organizational activities, sanctioned or non-sanctioned by the University, are subject to the Code of Student Conduct and Policies Governing Greek Letter Organizations.

<u>The University also has specifications for campus plots that must be followed:</u>

1. All plots shall not exceed 200 sq. ft. in total area.
2. All requests for construction and/or landscaping on existing plots must be submitted to the Office of Student Engagement and the Office of Facilities and Grounds. The organization must submit a diagram of the plot with any changes or additions, and approval must be given by the University a minimum of six weeks PRIOR to any construction or physical altercations to the plot that do not fall into general maintenance and upkeep such as cleaning, refreshing current paint colors, or removing trash.
3. All materials used for the construction, upkeep and/or landscaping of the plot shall be supplied solely by the organization after approval by Office of Student Engagement and the Office of Facilities and Grounds.

4. All materials shall be approved by Office of Facilities and Grounds. Improper or non-approved materials shall be removed immediately at the expense of the organization. No further painting on the asphalt road surfaces or concrete side walk surfaces will be allowed, due to the safety impact for walking pedestrians during inclement weather.
5. Absolutely no changes, marking, or attachments can be made to existing landscape post, trees and bushes, utility, or facility. Repair of same shall be at the expense of the organization.
6. Safety measures and maintenance access requires that no structure or obstructions shall be within five feet of any passage/access way or utility boundary, i.e., sidewalk, curbs,railing, etc. or it will be removed at the expense of the organization.
7. No structure (s) (benches, signs, pedestals, etc.) shall exceed 42" in height (without approval from Office of Facilities and Grounds). (Benches need to match the metal type located on 17th Ave. in front of Spence Hall)
8. All structures must be placed in a safe and stable manner, i.e., sidewalks shall be rough finished to prevent slippage by pedestrians. (See #4 above)
9. Each plot shall be suspect to formal inspections annually, with the Office of Student Engagement and the Office of Facilities and Grounds reserving the right to inspect without notice.
10. Failure to pass formal inspections will result in probation status for plots. Failure to pass a subsequent inspection will result in termination and removal of plot for a period of two years. During termination period, plot site shall become available to qualifying organizations (see #11 for definition). The organization shall be responsible for the cost of removal and/or the storage of the removed materials.
11. Organizations that qualify to erect a new plot on campus cannot have an existing plot; cannot be on probation or under termination status; and must be a member of the National Pan-Hellenic Council and/or University approved Greek Letter Organizations as defined by the Office of Student Engagement.