ANNUAL REPORT OF FACULTY ACTIVITIES

Faculty Member _____

Rank and Department _____

This annual report is to be filed by May 15 each year by each member of the full-time instructional faculty, in the office of the appropriate division director.

SECTION ONE: TEACHING. List below all courses taught at Fisk during the year, giving the information indicated. Include master's theses and independent studies supervised, if applicable.

Semester Fall Spring	Course No. and Section	Course Title	Cr.	Weekly Meeting Times	Enrollment Capacity	Enrollment (Actual)

SECTION TWO: SCHOLARSHIP AND PROFESSIONAI. DEVELOPMENT

1. List below all published work that has appeared during the past year, and all work in progress. In appropriate disciplines, list the year's primary accomplishments in the creative arts or as a professional practitioner.

2. List papers presented at conferences, professional organizations, and learned societies.

3. List membership and participation in the activities of professional organizations and learned societies; attendance at professional meetings; offices held; and any other services rendered to such organizations.

4. List grants and awards sought or received during the year, indicating in each case whether the proposal has been funded.

5. List any affiliations with institutions other than Fisk (teaching, research, etc); and any non-Fisk consulting activity or other employment. Indicate the approximate extent of time commitment to each activity listed.

6. List any additional activities and accomplishments this year that you regard as significant indicators of your scholarly and professional development.

SECTION THREE: UNIVERSITY SERVICE

1. List below the commit-tees on which you have served this year, including divisional and departmental committees and core colleague groups, as well as university committees and committees of the Faculty Assembly. Note any of these for which you have served as chair. Indicate major committee activities and accomplishments, and/or the frequency of meetings.

2. List any administrative responsibilities you have carried, or faculty offices you have held, doing the year-indicating the beginning and ending dates of the appointment.

3. List student organizations and campus activities for which you have served this year as faculty sponsor or organizer.

4. Note any participation in community or national affairs that has bearing on your work as a faculty member or as a scholar or practitioner of your discipline.

5. List students for whom you have served during this year as academic advisor.

_____

(Faculty member's signature) (Date)

Received in division office on: _____ By: _____